



Werribee Rifle Club Inc.

Correspondence: c/o PO Box 790, Werribee, Vic 3030

RANGE STANDING ORDERS

V9, May 2024

GENERAL

These Range Standing Orders cover the use of the range facility operated by the Werribee Rifle Club, Inc.

Range Standing Orders are to be read in conjunction with the [Standard Shooting Rules](#) (SSRs) and [Code of Conduct](#), as issued and amended from time to time by the National Rifle Association Australia (NRAA). They are also to be read in conjunction with the General and Special Conditions listed in the Range Approval Certificate issued by the Licensing and Registration Division (Appendix B).

These Range Standing Orders are supplementary to the SSRs and at no time do they replace the NRAAs SSRs found here: <https://nraa.com.au/wp-content/uploads/2020/02/SSRs-Current.pdf>.

Revisions

These Range Standing Orders are effective as of 1st May 2024. Any revision to these Standing Orders shall only be approved by the Executive of the Werribee Rifle Club.

RANGE FACILITY

- The Werribee Rifle Club range is approved for centrefire rifle shooting.
- All users of the range must obey these Range Standing Orders of the Werribee Rifle Club, including all parties using the range under agreement with the Werribee Rifle Club, with exceptions given under the next point:
 - Victoria Police and the Australian Defence Force are excluded and are subject to their own SSRs or can elect to abide by these.

Range Description

Werribee Rifle Club operates the Mackereth Range. The Mackereth Range comprises:

- a) Six targets - numbered 1 to 6 (left to right)
- b) Eight firing mounds, corresponding to distances (in yards) of 100, 300, 400, 500, 600, 700 and 800; a further mound at 300 meters is available.
- c) Six firing points on each mound, corresponding with the six targets.



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PERSONNEL

Range Officer (RO)

All ROs and are required to read and sign these Range Standing Orders yearly.

The following applies to Range Officers (RO).

- The person must have completed the requisite Range Officer course in order to perform in the role of a Range Officer.
- Organisations using the range under agreement with the Werribee Rifle Club will either need to supply their own range officers who have completed the requisite range officer course, or range officers will be supplied by the Werribee Rifle Club.
- A Club RO for the day will be nominated and he/she will have complete authority on the range property and is the only person empowered to conduct authorised shooting practices and matches.
- The Club RO's name is to be clearly displayed at the Werribee Rifle Club House.
- All ROs and members have the collective responsibility to supervise all personnel (shooting and non-shooting alike) present on the property.
- The Club RO may remove members and/or non-members at their discretion.
- RO's, club committee members or appointees are to ensure that all shooters have signed the attendance book.
- The Club RO is to confirm that the observable overshoot area is clear of people before firing is authorised.
- Shooting at domestic stock, or any wildlife on the range is strictly prohibited.
- Unlicensed shooters must be supervised one-on-one by a licensed member when handling firearms.
- Unlicensed shooters are not permitted to have in their possession any ammunition until they are in the firing position.

Attendance and Shooting

The Management Committee has the right to review the eligibility of all individual club members, visitors, attendees and guests to shoot. Visitors must obtain permission from the Club before attending to shoot (excluding competition competitors). Club members and visitors may be asked to show proof that they hold a current firearms licence at any time on the request of the RO or any Executive member of the Club.

Guests and Spectators

- Any visitor who is in possession of firearm(s) must be asked to produce a current longarm licence, and if unable or unwilling to do so, he/she will be asked to leave the



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site immediately.

- Guests (children and adults) are the responsibility of the adult club member who invited them. Children must remain under the adult supervision at all times.
- Spectators are the responsibility of the RO. The RO may appoint another club member to assist in supervision of spectators.

RANGE OPERATIONS

DANGER FLAGS

Red Danger Flags must be flown at the designated points, as listed below, when firing is being conducted on the range.

Red Danger Flags are to be flown at these designated points, where the bracketed numbers correspond to the numbers marked on the site map in Appendix A:

- At the 800 yard mound [1]
- At the top of the stop-butt [2]
- At the road to the west side of target number six [3]
- At the target butts area [4]
- Beside the mound on which shooting is taking place [5]

TARGETS

- Only approved targets can be used:
 - Corflute, paper or cardboard target faces are permitted.
 - Steel plate targets must fall, overturn or swing when hit.
 - Fixed metal targets are not permitted.
 - Reinforced steel bar is not permitted to be used as a target frame.
 - Wood, plastic and alloy (e.g. aluminium) are permitted to be used as target frames.
 - Targets must be stationary and located directly in front of the shooter. Cross-range fire is not permitted.
- Organisations using the Werribee Rifle Club must supply their own targets that meet the requirements of these standing orders, unless previous arrangements are made with the Werribee Rifle Club.
- At no time may individuals use unapproved targets on the range.
- Targets must be erected in front of the backstop located at the southern end of the range and not in front of any other mound. With the approval of the RO, smallbore targets and bullet traps may be placed in front of the designated firing mound for smallbore shooting.



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RANGE REGISTER

- A Range Register is maintained in the Werribee Rifle clubhouse.
- On arrival at the Range all shooters and visitors must sign the Range Register. Shooters are reminded that this is requirement of the Licensing and Regulations Division of Victoria Police, and that non-shooting members and visitors are also required to sign.
- The Range Register will be held securely to ensure that unauthorised people cannot access the details within it.

CALIBRES

- There is no muzzle energy limit imposed by the Werribee Rifle Club nor LRD.
- The Club is approved for all rifle centrefire calibres below 12mm, or when shooting under the SSRs
- To shoot calibres 12mm or above, permission to fire the calibre(s) must first be obtained by the Club Captain. Once written approval is obtained, a special permit must also be obtained from LRD before shooting occurs and supplied to the Club Captain and then to the RO on the day.

AMMUNITION

- The use of tracer, incendiary, explosive or similar ammunition is prohibited.
- Factory-produced ammunition is permitted.
- Hand-loaded ammunition must be within safe SAAMI limits and all liability relating to hand-loaded ammunition rests with the loader and shooter and not The Club.
- Any ammunition considered unsafe by the Range Office must be removed from the range.
- All ammunition used during competitions must comply with section 3.4 of NRAAs SSRs: <https://nraa.com.au/wp-content/uploads/2020/02/SSRs-Current.pdf>

SHOOTING TIMES

Shooting is only to occur between these following times:

Shooting Times	
Monday to Sunday	9 am - 6 pm

The only exception to these times will be where an appropriate Council and/or Environmental Protection Agency (EPA) permit has been obtained authorising such shooting.



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RIFLE ZEROING

The following rules are to avoid delaying the progress of shooting on designated Club syllabus days:

- All attendees visiting the club for the first time or shooting a rifle at the club for the first time, must zero rifles at either the 25y, 50y or 100y, or demonstrate written evidence of rifle zeroing at the distances to be shot on the day, prior to any further firing occurring.
- Members who want to zero their rifles must ensure that the range is set up prior to the range opening time
- Zeroing of rifles must be completed by 0945 hrs on designated Club Syllabus days

FIRING

Safety First:

All personnel on the range are to maintain the safety of themselves and others as their top priority. At any sign of danger, a cease-fire is to be called and the RO is immediately notified.

- All users of the range must be aware of the zero of their rifles. If not, they must follow the **Rifle Zeroing** procedures.
- A firearm can only occur into approved targets towards the backstop at the southern end of the range.
- In the event of a shot being fired and there is no hit registered on the target, the bolt must be removed and the breach cleared to ensure that the barrel is clear.
- A shooter who misses the target in two consecutive shots must cease fire and retire from the firing point following the **Unloading Motions**. The rifle must not be used until the reason for the misses has been determined. If necessary, the rifle must be zeroed.
- No firing if target visibility is reduced as determined by the RO.
- It is the responsibility of all range users to ensure that shooters are not distracted.
- Firearms shall never be left unattended.
- Any person who believes there may be a risk to people, livestock or property must call a ceasefire.
- No firearm is to be removed from the firing line unless it has been inspected and cleared and the breach flag inserted.
- The RO will give warning prior to declaring the range active for firing..
- Should any RO consider any firearm unsafe the RO may deny the owner the right to use the firearm on the range.
- Any club member who considers the firearms or practice of a shooter to be unsafe



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should bring the matter to the attention of the RO who will take any action which they see fit.

- Children attending the range shall be the responsibility of and under the control of the accompanying adult and must not be allowed near the firing points without supervision.
- Domestic pets brought onto the range are the responsibility of their owners and are to be kept under control by their owners at all times.

Single Shot and Magazine Fed Bolt actions:

- The magazine or single round must not be inserted until the shooter is on the mound and the rifle is pointing at the target.
- The bolt must not be closed until the rifle is aimed at the target.
- The rifle bolts must be removed from the action unless firing or while in the inspection area for trigger testing.
- In the case of a stuck live round, the RO is to be notified immediately. If a malfunction results in a stuck live round which cannot be simply removed from the breech end of the barrel, or removed using a stuck round tool, the firearm is to be made safe as possible and removed from the mound and the range to a competent person.
- Under no circumstances is an attempt to be made to remove the round by insertion of a cleaning rod.

Lever and Pump actions:

- The rifle must not be loaded until the shooter is on the mound and the rifle is pointing at the target.
- The action must not be closed until the rifle is aimed at the target.
- In the case of a stuck live round, the RO is to be notified immediately. If a malfunction results in a stuck live round which cannot be simply removed from the breech end of the barrel, the firearm is to be made safe and removed from the mound and the range to a competent person.
- Under no circumstances is an attempt to be made to remove the round by insertion of a cleaning rod.

Shooting Positions

- Prone: Shooters are permitted to shoot from the prone position out to 800 yards
- Bench: Shooters are permitted to shoot from benches approved by the RO in attendance out to 800 yards.



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- Kneeling and Standing: With the permission of the RO in attendance, shooters are permitted to shoot out to 100 yards without any supports. A shooter may extend the distance to 300 yards with the assistance of a bipod, tripod or shooting sticks. Shooters cannot exceed 300 yards in either the kneeling or standing position.

Muzzle Brakes

- Rifles with a muzzle brake are permitted on the mound.
- Shooters with muzzle brakes must be confined to either the mound's left or right ends, but not both ends simultaneously.
- A deflector screen must be placed between shooters with muzzle brakes and shooters without.

Unloading Motions

Before retiring from the mound each competitor must go through the unloading motions.

- With the muzzle pointing towards the target, if the rifle is a bolt action, remove the bolt from the rifle. If the rifle is a lever or pump action, open the action and feed a length of line cutter nylon line into the chamber and out the end of the barrel.
- As the shooter retires from the mound they shall present the breech of the rifle to the RO or if in a competition, the scorer and check scorer where applicable so they can verify that the chamber of the rifle is empty by looking through the barrel or confirming the line cutter nylon line runs through the chamber and out the end of the barrel.
- Once the firearm has been verified that the action is empty and the rifle safe insert a chamber safety flag into the breech chamber. If the rifle is a lever or pump action, remove the line cutter nylon line, leave the action open and insert a chamber safety flag into the breech chamber.

MANUAL SCORING

- Scoring shall be carried out in accordance with chapter 6 of NRAAs SSRs (<https://nraa.com.au/wp-content/uploads/2020/02/SSRs-Current.pdf>) and shooters on each target will act as scorers for one another.
- A person may retire from the firing point after completing their scoring duties and rifle safety checks, and while retiring should take care not to disturb others who are still firing on adjacent targets.
- Members will contribute to target marking duties at the Target Butts if required.
- The rules for Road/Range closures should also be referred to.



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SAFETY ZONES

The Werribee Rifle Club has a danger (overshoot) area designed for specific firearms and calibres. Every reasonable effort shall be extended by all present at the shooting line and target butts area to ensure that there is no overshoot or ricocheting bullets into the danger zone. The ROs will extend every reasonable effort to ensure there is no trespassing in the danger zone during range operations.

ROAD / RANGE CLOSURE DURING RANGE OPERATIONS

The range area in front of the firing line is out-of-bounds to all persons when shooting is in progress and no vehicle or person can proceed beyond the firing line under any circumstance.

- The road to the target area (Rollo's Road) on site map in Appendix A) may only be used when the Red Danger Flag at the target butt is raised to indicate a cease fire.
- The road which crosses in front of the target numbers (marked as temporary road on the site map) must be closed when shooting is in progress.

STORAGE

While at the range, the following storage requirements must be observed:

- The rifle bolt must be removed from the action.
- Detachable magazines must be removed except while on an active firing line.
- Firearms must always be pointed in a safe direction, depending on the individual circumstance.
- Where in any situation on a rifle range, other than at a firing point or for trigger testing, a rifle is observed with the bolt closed, the rifle must be carefully pointed in a safe direction. Without disturbing the trigger the rifle shall be made safe as soon as possible by a club member following the **Unloading Motions**.

MATCH AND PRACTICE COMPLETION

At the conclusion of all matches or practices the RO will ensure that:

- All targets frames are returned to the rest position;
- All targets are stored;
- Firing points are checked for brass and any other debris;
- All firearms and ammunition have been removed from the range;
- All flags are lowered; and
- Buildings and entrance gate are secured.



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RANGE SAFETY CONSIDERATIONS

All of the following rules are for the sole purpose of safety on the range, safety of others and prevention wherever possible of any accidental incident that may bring the rifle shooting sports into disrepute.

COMMUNICATIONS

The following apply to communications on the range:

- When shooting is in progress, under no circumstance is anyone to enter or leave the Target Butts area without communication and agreement between the Butt Officer and the RO. This communication and agreement must be established regardless of whether the person enters or leaves via the Target Road or the Mackereth Road to the Target Butt area.

SPECTATORS

The following apply to spectators:

- Spectators will follow all directions given to them by a RO or delegated Club member.
- Spectators must remain behind any active firing line or within designated spectator areas.

HEARING AND EYE PROTECTION

- Hearing protection is mandatory for all attendees in near proximity to an active firing.
- Eye protection for all attendees at the range in near proximity to an active firing line is encouraged.

ALCOHOL / DRUGS

Any person deemed by the RO to be under the influence of alcohol or drugs will not be permitted to approach the live firing line. No alcohol is to be consumed anywhere on the Mackereth Range except within the Clubhouse.

SMOKING

Due to the extreme fire hazard in the range area, smoking is not permitted in the range.

- Smoking is not permitted on any firing point.
- Smoking is only permitted in the designated areas.
- All smoking materials (butts, etc.) are to be disposed of in the containers provided at the Werribee Rifle Clubhouse.



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PROTECTIVE CLOTHING

Appropriate clothing must be worn at all times.

- Clothing must provide protection to the shooter, but not hinder the safe operation of the firearms being used.
- Enclosed footwear should be worn when handling firearms and when on the firing line, thongs, sandals, or open loose fitting shoes are not encouraged.
- Camouflage clothing is discouraged. The only exception is the uniform of serving members of the armed services.
- Writing, slogans or images on clothing that may be deemed by the Club RO or Executives of the Werribee Rifle Club as inappropriate or offensive are not permitted. Anyone who refuses to comply will be asked to leave the premises of the Werribee Rifle Club.



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FIRST AID KIT

A first aid kit is to be located at the Werribee Rifle Clubhouse. The location of first aid kit is to be clearly identified.

BREACH OF RULES

Breaches of any of the rules in these Standing Orders will be dealt with through the Club's disciplinary procedures, which are described in the current Rules (constitution) of the Werribee Rifle Club as lodged with Consumer Affairs Victoria. Persistent and aggravated breaches will be referred to the Victorian Rifle Association for determination.

EMERGENCY INFORMATION

EMERGENCY PHONE NUMBERS

For emergencies call 000.

Provide the following address:

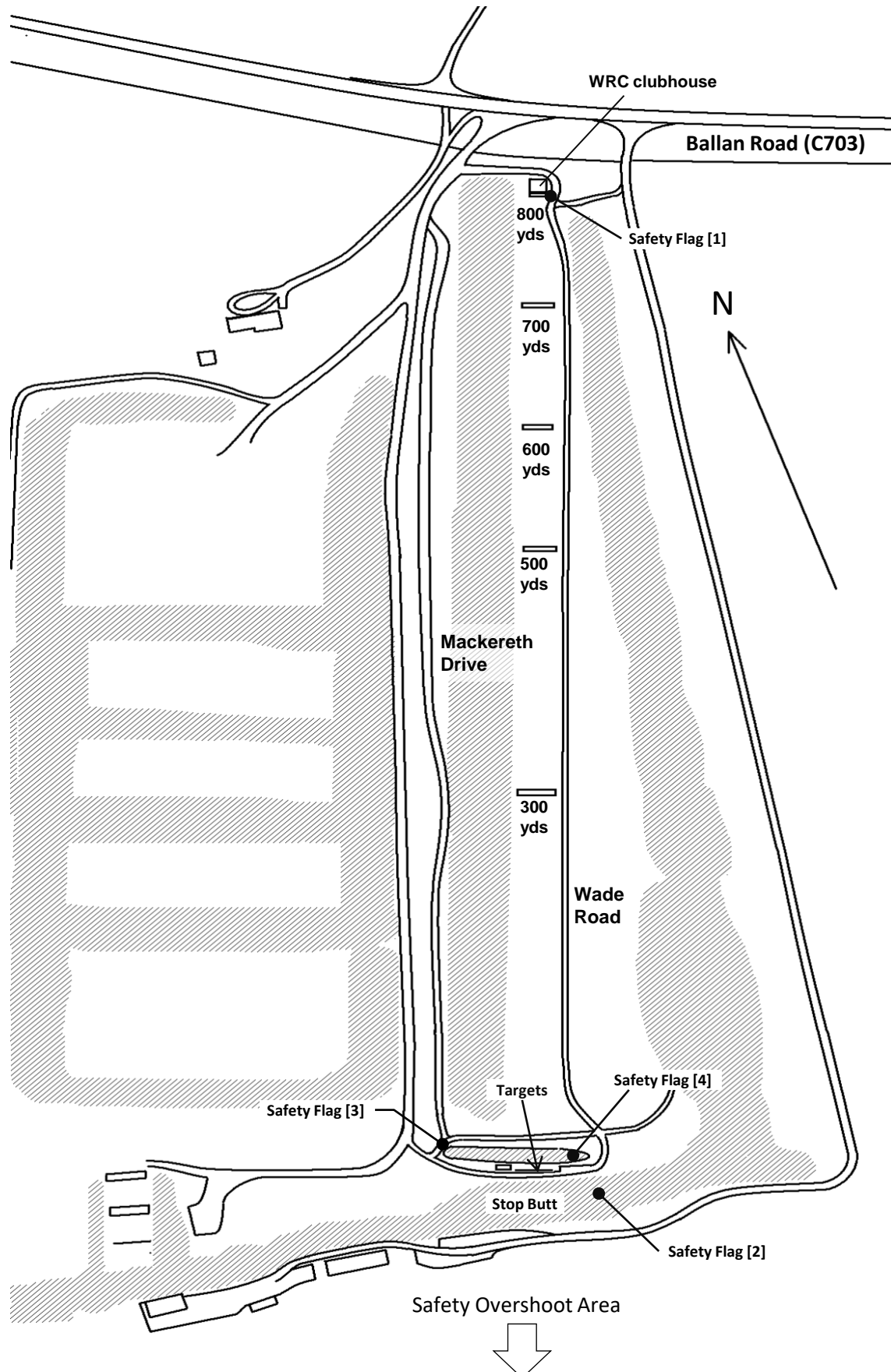
Werribee Rifle Club
1225 Ballan Road (C703)
Quandong
Victoria 3030



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Appendix A: Range Geometry and Safety Points





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Appendix B: Licensing and Registration Division Range Approval Certificate, Page 1

OFFICIAL: Sensitive



VICTORIA POLICE

LICENSING & REGULATION DIVISION

This is to certify that the shooting range operated by

***Werribee Rifle Club
WRC Incorporated***

at

Ballan Road, Werribee

*is approved under the provisions of Section 179 of the Firearms Act 1996 as an
approved shooting range subject to the conditions detailed in the attached schedule*

dated

25 March 2024

.....
Andrew Armstrong
Senior Sergeant 27927

Range Approval Number WRC2024-01A

OFFICIAL: Sensitive



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Appendix B: Licensing and Registration Division Range Approval Certificate, Page 2

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Schedule for approval of shooting range

Club/organisation name	Werribee Rifle Club, WRC Inc.
Location	Ballan Road, Werribee

General Conditions

1. All shooting activities on the shooting range must be covered by a current public liability insurance policy.
2. The shooting range must be maintained to comply with the requirements listed in the "Firearms Ranges - Standards for Approval" manual.
3. The shooting range will comply with all conditions imposed by the responsible Local Government Authority (if applicable)
4. No alterations or extensions shall be made to the shooting range without the prior approval of the Chief Commissioner.
5. This shooting range approval may be revoked, or the conditions of the approval varied by the Chief Commissioner.
6. Range Safety Orders must be visibly displayed in a prominent place for all persons at the shooting range to see.
7. This Range Approval Certificate or a copy thereof must be visibly displayed in a prominent place for all persons at the shooting range to see.

Special Conditions (if applicable)

1. The WRC range is approved for rifle shooting in accordance with the rules and regulations of the Victorian Rifle Association.
2. The WRC is approved for Law Enforcement Training under the Standard Operating Procedures of the Special Operations Group.
3. The range is approved for calibres under 50cal (12mm).
4. Any previous approval for this range is replaced by the approval number WRC2024-01A dated 25/03/2024.

NOTE: Failure to comply with any condition of the shooting range approval may result in the revocation of the approval

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